

# STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck  
Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## AGENDA

**Notice of Meeting** to be held on 14<sup>th</sup> April 2025 at The Ellesmere Centre (Gredley Room) at 7pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck Clerk to Stetchworth Parish Council

*K Peck*

7<sup>th</sup> April 2025

- 140425/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**  
To receive and approve apologies for absence.
- 140425/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 140425/3 Open Forum for Public Participation**  
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 140425/4 To Approve the Minutes of the Meeting held on 18<sup>th</sup> February 2025**
- 140425/5 Council Business:**
1. To discuss Ellesmere Wellbeing Space
  2. To discuss and approve CAPALC Affiliation Renewal
  3. To ratify Parish Council Insurance Renewal
  4. To ratify purchase of Defibrillator pads due to expiration
  5. To discuss Traffic concerns
  6. Community wide Defibrillator Training in conjunction with East Anglian Air Ambulance 17<sup>th</sup> April 2025 7pm
- 140425/6 The Ellesmere Centre**  
Ellesmere Centre Report.
- 140425/7 District & County Councillors' Reports**
- 140425/8**
- a) **Finance** - to approve accounts for payment:  
Feb  
HMRC, Wages and Expenses BACs £491.05  
TBM - Microsoft 365 licences (monthly) and domain BACs £70.95  
SSE – Street Light Energy BACs £144.82  
Unity bank – service charge BACs £6.00  
March  
SSE – Street Light energy BACs £130.84  
TEC – website, domain, hosting BACs £259.20  
HMRC, Wages and Expenses £491.05  
TBM – Microsoft license (monthly) and domain BACs £33.75  
SSE - Street Light charge BACs £130.84  
Unity Trust Bank – service charge BACs £6.00  
Red Shoes Accounting – payroll BACs £45.00  
Ellesmere Centre – Hire BACs £12.00  
April  
HMRC, Wages and Expenses BACs £491.05  
MWP – Clearing of open space and disposal BACs £200.00  
RH Landscapes – Grass cutting BACs £312.00  
TBM – Microsoft 365 and domain BACs £33.75  
Unity Trust Bank – service charge BACs £6.00  
Ansvar – Insurance Renewal BACs £665.66  
The Ellesmere Centre – Defib pad replacement BACs £147.60
  - b) To note monies received:  
Unity Trust – Interest £151.82 to Instant Access Account
  - c) To accept bank reconciliations for 31<sup>st</sup> March 2025
- 140425/9 Planning**  
(a) To receive planning application decisions and tree works: -

**25/00020/FUL Newmarket Equine Hospital, Cambridge Road, Newmarket**  
Extension to equine hospital to accommodate CT Scanner

- (b) To consider planning applications received: -  
**24/01333/FUL 74 Hall Farm, Newmarket - APPROVED**  
Installation of Sewage Treatment Plant  
**25/00070/FUL 9 High Street, Stetchworth – PENDING CONSIDERATION**  
Construction of side porch, rear single storey extension, conversion of outbuilding into habitable room.  
**25/00071/FUL 11 High Street, Stetchworth – PENDING CONSIDERATION**  
Construction of side porch and single storey rear extension, conversion of existing outbuildings into habitable room

**140425/10 Date of Next Meeting & Matters for Future Consideration**  
20<sup>th</sup> May 2025 – 6.30pm Annual Parish Meeting followed by the Annual Meeting of Stetchworth Parish Council at 7pm